



Office of the Dean  
The University of Toledo College of Law  
Mail Stop 507  
2801 West Bancroft Street  
Toledo, OH 43606  
419-530-2379  
419-530-4526 (Fax)

March 2, 2009

Dear Candidate for Degree:

You are listed as a May or August candidate for the J.D. Degree to be conferred on Saturday, May 9, 2009. Congratulations! If your plans have changed and you do not expect to receive your degree at that time, please notify **Debbie Parish** of the College of Law Registrar's Office (530-2935).

**If you are a December 2008 graduate and would like to march on May 9, please complete the appropriate forms attached. We hope you will join us.**

### **COMMENCEMENT SCHEDULE**

Saturday, May 9, 2009

9:30 a.m. Candidates assemble in the hallway ("T" Section) outside the Student Union Auditorium. Please leave valuables (purses, suit coats, etc.) with family or friends. Do not leave them unattended.

10:00 a.m. Commencement begins in the Student Union Auditorium. No tickets are required.

Reception following the ceremony in the Law Center.

### **PARKING**

Parking is available in the parking lots adjacent to the Law Center. Handicapped parking is available adjacent to the Student Union, but you must have a handicapped sticker to park in a handicapped parking space.

### **UNIVERSITY CAPS, GOWNS, TASSELS, AND HOODS**

Associate Dean Pizzimenti forwarded to you via e-mail a letter from the Bookstore regarding your cap and gown. In addition, a copy has been included in this packet of material. **Graduates should order their caps and gowns no later than March 27.** If you have not, please contact the bookstore immediately. Those graduates who ordered their caps and gowns before the deadline may pick them up at the University of Toledo Bookstore located in the Student Union beginning the week before graduation during regular store hours. Please call the Bookstore before going to pick up your cap and gown at **530-2516** to ensure that it has arrived. The SBA will not be responsible for any unclaimed caps and gowns.

Please return your cap and gown to the Student Bar Association in Room 1002 of the Law Center no later than 1:00 p.m. on May 9. After that time, you will be responsible for returning your cap and gown to the bookstore.

When you receive your hood, please make sure that the hood is **PURPLE**. Also, try on your cap and gown **as soon as you receive them** to make sure they fit properly. If either one does not fit, please return the cap/gown to the bookstore at least one week prior to the ceremony and get the correct size.

## **DIPLOMAS**

Diplomas will be mailed to your home address after the final grades have been checked by the Records Office and the Dean of the College. If you want your diploma sent to another address, please notify the **Registrar's Office (530-4829)**. The diploma case will be issued to those candidates present at commencement and will be mailed to those graduating in absentia.

## **ACADEMIC AND FINANCIAL DEFICIENCIES**

All matters concerning incompletes, progress grades, financial obligations, library books, and/or traffic and parking fines that are still outstanding must be cleared before graduation.

## **DIRECTORY RELEASE OF INFORMATION**

If your student records have been coded "No Release" for directory information, your name **WILL NOT** be published in any area newspaper for graduation. If you wish to verify or change your directory release information, you can do so by going to:

My UT Portal ([myut.utoledo.edu](http://myut.utoledo.edu))

## **HONORS**

Students may graduate with scholastic distinction if their **OVERALL** grade point averages are 3.3 or higher. The **OVERALL** grade point average includes **ALL** coursework taken at all law institutions, although no student will be awarded a level of honors above that indicated by the University of Toledo cumulative GPA.

## **COMPUTER ACCOUNTS**

If you have a computer account at Computer Services, the account and all files will be deleted when you graduate and/or leave the University. If you have information stored in the computer and need to retain it for future use, it is **YOUR** responsibility to contact **Computer Services (530-2453)** and make arrangements to retain the information or copy the files.

## **RESTAURANTS/HOTELS**

For graduates who may have family and/or friends from out of town attending the commencement ceremony, the SBA provides the following information regarding local restaurants and hotels.

### Suggested Eateries:

Mancy's Restaurant – steak & seafood  
953 Phillips Avenue  
419-476-4154

Georgio's – continental food  
426 N. Superior  
419-242-2424

Mancy's Italian Grill  
5453 Monroe Street  
419-882-9229

Ciao's – Italian food  
6064 Monroe  
419-882-2334

Mancy's Bluewater Grille  
461 Dussell Drive  
419-724-BLUE

Real Seafood Co. of Toledo  
Waterfront--Downtown Toledo  
419-697-4400

### Suggested Lodging:

Park Inn Hotel  
101 N. Summit Street (adjacent to SeaGate)  
419-241-3000

Clarion Westgate  
3536 Secor Rd.  
419-535-7070

Toledo Hilton Hotel  
3100 Glendale  
419-381-6800

Red Roof Inn  
I-475 & Secor Rd.  
419-536-0118

Courtyard by Marriott  
1435 E. Mall Drive  
Holland, OH 43528  
419-381-1011

Toledo Riverfront Hotel  
Two SeaGate/Summit Street  
Toledo, OH 43604  
(419) 255-6178

**COMMENCEMENT CEREMONY**

Graduate's Name \_\_\_\_\_ Phone # \_\_\_\_\_

- \_\_\_\_\_ Will **NOT** be attending either the Ceremony or Reception
- \_\_\_\_\_ **WILL** be attending both the Ceremony and the Reception
- \_\_\_\_\_ Will be attending the Ceremony only
- \_\_\_\_\_ Number of guests expected to attend (There is no limit.)

\_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_  
NAME PHONE

\_\_\_\_\_ CITY STATE ZIP  
STREET

**THANK YOU FOR YOUR COOPERATION.  
PLEASE RETURN THIS PAGE TO SHIRLEY BAKER IN THE  
DEAN'S OFFICE BY:  
FRIDAY, APRIL 17, 2009**