



Office of the Dean
The University of Toledo College of Law
Mail Stop 507
2801 West Bancroft Street
Toledo, OH 43606
419-530-2379
419-530-4526 (Fax)

March 1, 2010

Dear Candidate for Degree:

You are listed as a May or August candidate for the J.D. Degree to be conferred on Sunday, May 9, 2010. Congratulations! If your plans have changed and you do not expect to receive your degree at that time, please notify **Kathryn Skaff** of the College of Law Registrar's Office (530-2935).

If you are a December 2009 graduate and would like to march on May 9, please complete the appropriate forms attached. We hope you will join us.

COMMENCEMENT SCHEDULE

Sunday, May 9, 2010

12:30 p.m. Candidates assemble in the hallway ("T" Section) outside the Student Union Auditorium. Please leave valuables (purses, suit coats, etc.) with family or friends. Do not leave them unattended.

1:00 p.m. Commencement begins in the Student Union Auditorium. No tickets are required.

Reception following the ceremony in the Law Center.

PARKING

Parking is available in the parking lots adjacent to the Law Center. Handicapped parking is available adjacent to the Student Union, but you must have a handicapped sticker to park in a handicapped parking space.

UNIVERSITY CAPS, GOWNS, TASSELS, AND HOODS

Associate Dean Pizzimenti forwarded to you via e-mail a letter from the Bookstore regarding your cap and gown. In addition, a copy has been included in this packet of material. **Graduates should order their caps and gowns no later than March 27.** If you have not, please contact the bookstore immediately. Those graduates who ordered their caps and gowns before the deadline may pick them up at the University of Toledo Bookstore located in the Student Union beginning the week before graduation during regular store hours. Please call the Bookstore before going to pick up your cap and gown at **530-2516** to ensure that it has arrived. The SBA will not be responsible for any unclaimed caps and gowns.

Please return your cap and gown to the Student Bar Association in Room 1002 of the Law Center no later than 3:00 p.m. on May 9. After that time, you will be responsible for returning your cap and gown to the bookstore.

When you receive your hood, please make sure that the hood is **PURPLE**. Also, try on your cap and gown **as soon as you receive them** to make sure they fit properly. If either one does not fit, please return the cap/gown to the bookstore so there is time to make any necessary correction before commencement.

DIPLOMAS

Diplomas will be mailed to your home address after the final grades have been checked by the Registrar's Office and the Dean of the College. If you want your diploma sent to another address or have it held for in-person pick-up, please notify the **Registrar's Office (530-4829)**. The diploma case will be issued to those candidates present at commencement and will be mailed to those graduating in absentia.

ACADEMIC AND FINANCIAL DEFICIENCIES

All matters concerning incompletes, progress grades, financial obligations, library books, and/or traffic and parking fines that are still outstanding must be cleared before graduation.

DIRECTORY RELEASE OF INFORMATION

If your student records have been coded "No Release" for directory information, your name **WILL NOT** be published in any area newspaper for graduation. If you wish to verify or change your directory release information, you can do so by going to:

My UT Portal (myut.utoledo.edu)

HONORS

Students may graduate with scholastic distinction if their **OVERALL** grade point averages are 3.3 or higher. The **OVERALL** grade point average includes **ALL** coursework taken at all law institutions, although no student will be awarded a level of honors above that indicated by the University of Toledo cumulative GPA.

COMPUTER ACCOUNTS

If you have a computer account at Computer Services, the account and all files will be deleted when you graduate and/or leave the University. If you have information stored on a computer and need to retain it for future use, it is **YOUR** responsibility to contact **Computer Services (530-2453)** and make arrangements to retain the information or copy the files.

RESTAURANTS/HOTELS

For graduates who may have family and/or friends from out of town attending the commencement ceremony, the SBA provides the following information regarding local restaurants and hotels.

Suggested Eateries:

Mancy's Restaurant – steak & seafood
953 Phillips Avenue
419-476-4154

Georgio's – continental food
426 N. Superior
419-242-2424

J. Alexanders
4315 Talmadge Road
419-474-8620

Mancy's Italian Grill
5453 Monroe Street
419-882-9229

Ciao's – Italian food
6064 Monroe
419-882-2334

Mancy's Bluewater Grille
461 Dussell Drive
Holland, OH 43528

Real Seafood Co. of Toledo
Waterfront--Downtown Toledo
419-697-4400

Shortys Bar B Que
5111 Monroe Street
419-841-9505

Suggested Lodging:

Courtyard by Marriott
1435 E. Mall Drive, Holland, OH
419-381-1011

Crowne Plaza Hotel
444 N. Summit Street (downtown Toledo)
419-241-1411

Park Inn Hotel
101 N. Summit Street (adjacent to SeaGate)
419-241-3000

Ramada Hotel & Conference Center
3536 Secor Road
419-535-7070

Red Roof Inn
I-475 & Secor Rd.
419-536-0118

Toledo Hilton Hotel
3100 Glendale
419-381-6800

COMMENCEMENT CEREMONY

Graduate's Name _____ Phone # _____

- _____ Will **NOT** be attending either the Ceremony or Reception
- _____ **WILL** be attending both the Ceremony and the Reception
- _____ Will be attending the Ceremony only
- _____ Number of guests expected to attend (There is no limit.)

_____ (____) _____
NAME PHONE

_____ CITY STATE ZIP
STREET

**THANK YOU FOR YOUR COOPERATION.
PLEASE RETURN THIS PAGE TO SHIRLEY BAKER IN THE
DEAN'S OFFICE BY:
FRIDAY, APRIL 16, 2010**